

Sacred Heart Primary School P&F Association

Treasurer's Report

Committee Meeting – Monday 21-Sep-09

This report has been prepared by P & F Treasurer Jessica Parker.

- Records have been balanced and reconciled up to and including the 21/9/2009. The balance stands at \$26 796.68.
- Two cheques are currently outstanding totalling \$1530.00, leaving an actual balance of \$25 266.68.
- The second instalment of the P&F Levy has been paid in the amount of \$7 977.12. This gives a total of \$22 245.43. I will follow up with Geraldine Steen as to whether this is the final amount owed.
- The Sports Carnival Sausage Sizzle grossed \$1393.15. Costs outstanding include \$160.00 (juice boxes), \$120.00 (sausages). There will also be costs relating to sauce and buns, but the school is yet to forward me these details.
- The Tea and Coffee stand grossed \$192.60. Costs outstanding for include \$7.48 for cups and tea spoons. Lisa Watters has kindly offered to donate the biscuits, serviettes and milk.
- The Disco money has been banked in the amount of \$719.75. Costs outstanding include \$400.00 (DJ) and \$87.66 owed to Lisa Watters for expenses.
- The Movie Supa-saver Ticket fund raiser sold 50 books of tickets. No money has been banked, Jo Harrington's records show \$615 received in cash, \$390 received in cheques and \$1425 in credit card payments totalling \$2430.00. If the school pays the invoice and claims the GST we will raise \$475.45.
- The Movie Matinee money is yet to be banked. At this time I am unaware as to how much money has been taken.
- The Movie fundraisers look to be our final income of the year which means a pool of money of approx \$24 000 (allowing for a \$1 500 operating balance to carry over) available for the rest of the year.
- Upcoming expenditure will include reading books and Years 6 & 7 graduation.
- Please note there was a difference of \$3.80 between the counted total and banked total of the Sausage Sizzle money and \$0.20 difference for the disco money.